

MINUTES
REGULAR ADJOURNED TO MEETING

Of the City Council of the Town of Colma
City Hall, 1198 El Camino Real
Colma, CA 94014

**Wednesday, August 18, 2004
7:30 p.m.**

CALL TO ORDER – Mayor Ronald J. Maldonado called the Regular Meeting of the City Council for the Town of Colma to order at 7:30 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

Council Present – Mayor Ronald J. Maldonado, and Councilmembers Helen Fisicaro, Joseph Silva and Frossanna Vallergera.

Council Absent - Mayor Pro Tem Philip Lum.

Staff Present – Acting City Manager Diane McGrath, Chief of Police Robert Lotti, City Attorney Roger Peters, City Engineer Rick Mao, City Planner Malcolm Carpenter, Deputy City Planner Andrea Ouse, Recreation Manager Brian Dossey, and Recording Clerk Anita L. Thorsnes.

Also Present – City Treasurer Rae Gonzalez.

PUBLIC COMMENTS

Mario Panoringan, Chamber of Commerce Chair Person, thanked Police Department and Council for support at the recent Best Buy Store Opening and Ribbon Cutting Ceremony.

Closed to public.

CONSENT CALENDAR

1. Accept Minutes of July 14, 2004 Regular City Council Meeting
2. Accept Minutes of July 28, 2004 Special City Council Meeting
3. Approve Warrants List for July 1-31, 2004
4. Motion Authorizing the Chief of Police to Respond to the 2004 San Mateo Civil Grand Jury Report
5. Motion Approving Resolution 2004-59 CONTRACT FOR RECREATIONAL SERVICES SOFTWARE WITH CLASS SOFTWARE SOLUTIONS, LTD

Action: On motion of Helen Fisicaro to approve, seconded by Frossanna Vallergera, and carried, the COUNCIL APPROVED THE CONSENT CALENDAR by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Ronald J. Maldonado	✓				
Philip J. Lum, Jr.					✓
Helen Fisicaro	✓				
Joseph Silva	✓				
Frossanna Vallergera	✓				
Voting Tally	4	0			

PUBLIC HEARING

6. **Consider:** Approving a Use Permit to use the Property at 480 Collins Avenue, Unit B, for an Awning Cover Repair Business (APN 010-421-160)

Report: Deputy City Planner Andrea Ouse gave the report and recommended that the Council make the findings set forth therein and approve the Use Permit to establish an awning cover business in Unit B at 480 Collins Avenue, subject to the standard and project-specific conditions as listed.

Open to Public.

Gabriel Limson, Applicant 'Western Awnings', thanked the Council for the opportunity.

Closed to public.

Action: On motion to approve by Frossanna Vallergera, seconded by Joseph Silva, and carried, the Council adopted Resolution 2004-60 RESOLUTION APPROVING A USE PERMIT TO USE THE PROPERTY AT 480 COLLINS, UNIT B, FOR AN AWNING COVER REPAIR BUSINESS (APN 010-421-160) by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Ronald J. Maldonado	✓				
Philip J. Lum, Jr.					✓
Helen Fisicaro	✓				
Joseph Silva	✓				
Frossanna Vallergera	✓				
Voting Tally	4	0			

7. **Consider:** Amending Resolution 2001-20, Allowing Parking of Roadworthy and Operable Motor Vehicles and Postponing Certain Paving Work at 600 Collins Avenue

Report: City Planner Mac Carpenter gave the report and recommended that the Council make the findings set forth therein and approve the amended Use Permit

allowing parking of roadworthy and operable motor vehicles and postponing certain paving work at 600 Collins Avenue subject specific conditions as listed.

Open to Public.

Applicant, Jim Verducci, indicated that he does not foresee that another extension would be necessary after this one.

Closed to public.

Action: On motion to approve by Frossanna Vallerga, seconded by Helen Fisicaro, and carried, the Council adopted Resolution 2004-61 RESOLUTION AMENDING RESOLUTION 2001-20, ALLOWING PARKING OF ROADWORTHY AND OPERABLE MOTOR VEHICLES AND POSTPONING CERTAIN PAVING WORK AT 600 COLLINS AVENUE (APN 010-421-090) by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Ronald J. Maldonado	✓				
Philip J. Lum, Jr.					✓
Helen Fisicaro	✓				
Joseph Silva	✓				
Frossanna Vallerga	✓				
Voting Tally	4	0			

NEW BUSINESS

8. **Consider:** Participation in California Public Employees Insurance Authority (CPEIA) for Worker's Compensation Administration and Resolutions:
- a) Authorizing Application to the Director of Industrial Relations, State of California, for a Certificate of Consent to Self Insure Workers' Compensation Liabilities; and
 - b) Approving Joint Powers Agreement with California Public Entity Insurance Agency (CPEIA) and Memoranda of Understanding for Participation in CPEIA Primary Workers' Compensation Program and CPEIA Excess Workers' Compensation Program

Report: Acting City Manager Diane McGrath gave the report and recommended that the Council:

- 1) Approve a resolution authorizing application to the Director of Industrial Relation for a certificate of consent to self insure workers' compensation, and
- 2) Approve a resolution to: (a) approve the California Public Entity Insurance Authority (CPEIA) Joint Powers Authority Agreements, and (b) approve the Primary and Excess Workers' Compensation Programs Memoranda of Understanding

Open to Public Comments

Dave Hatfield, 475 D Street, Colma, spoke in favor of approving the resolutions.

Closed to public.

1) Action: On motion to approve by Frossanna Vallergera, seconded by Helen Fiscaro, and carried, the Council adopted Resolution 2004-62 RESOLUTION AUTHORIZING APPLICATION TO THE DIRECTOR OF INDUSTRIAL RELATIONS, STATE OF CALIFORNIA, FOR A CERTIFICATE OF CONSENT TO SELF INSURE WORKERS' COMPENSATION LIABILITIES by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Ronald J. Maldonado	✓				
Philip J. Lum, Jr.					✓
Helen Fiscaro	✓				
Joseph Silva	✓				
Frossanna Vallergera	✓				
Voting Tally	4	0			

2) Action: On motion to approve by Frossanna Vallergera, seconded by Helen Fiscaro, and carried, the Council adopted Resolution 2004-63 RESOLUTION APPROVING JOINT POWERS AGREEMENT WITH CALIFORNIA PUBLIC ENTITY INSURANCE AGENCY (CPEIA) AND MEMORANDA OF UNDERSTANDING FOR PARTICIPATION IN CPEIA PRIMARY WORKERS' COMPENSATION PROGRAM AND CPEIA EXCESS WORKERS' COMPENSATION PROGRAM by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Ronald J. Maldonado	✓				
Philip J. Lum, Jr.					✓
Helen Fiscaro	✓				
Joseph Silva	✓				
Frossanna Vallergera	✓				
Voting Tally	4	0			

9. **Consider:** Authorizing Contract with Avery & Associates for Executive Search Services

Report: City Attorney Roger Peters gave the report, recommending that the Council authorize the Mayor to enter into an agreement for Executive Search Services with the firm of William Avery and Associates, Management Consultants, for the position of City Manager, and introduced Paul Kimura, Avery & Associates representative.

Open to Public Comments.

Dave Hatfield, 475 D Street, spoke in favor of appointing the Acting City Manager to the position.

Closed to public.

Action: On motion to approve by Helen Fisicaro, seconded by Frossanna Vallerga, and carried, the Council adopted Resolution 2004-64 RESOLUTION AUTHORIZING CONTRACT WITH AVERY & ASSOCIATE FOR EXECUTIVE SEARCH SERVICES by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Ronald J. Maldonado	✓				
Philip J. Lum, Jr.					✓
Helen Fisicaro	✓				
Joseph Silva	✓				
Frossanna Vallerga	✓				
Voting Tally	4	0			

10. **Consider:** Ordinance Authorizing Performance Bonds For Town Officials And Re-Numbering Certain Sections Of The Colma Municipal Code

Report: City Attorney Roger Peters gave the report and recommended that the Council introduce and adopt an Ordinance Authorizing Performance bonds for Town Officials and Re-numbering Certain Section of the Colma Municipal Code.

Open to public Comments.
Dave Hatfield, 475 D Street.
Closed to public.

Action: On motion to approve by Frossanna Vallerga, seconded by Helen Fiscaro, and carried, the Council introduced Ordinance 620 AN ORDINANCE AUTHORIZING BONDS FOR TOWN OFFICIALS AND RE-NUMBERING CERTAIN SECTIONS OF THE COLMA MUNICIPAL CODE by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Ronald J. Maldonado	✓				
Philip J. Lum, Jr.					✓
Helen Fiscaro	✓				
Joseph Silva	✓				
Frossanna Vallerga	✓				
Voting Tally	4	0			

Action: On motion by Helen Fiscaro, seconded by Frossanna Vallerga, and carried, the Council APPROVED READING THE ORDINANCE BY TITLE ONLY by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Ronald J. Maldonado	✓				
Philip J. Lum, Jr.					✓
Helen Fiscaro	✓				
Joseph Silva	✓				
Frossanna Vallerga	✓				
Voting Tally	4	0			

The Title was read by Frossanna Vallerga.

11. **Consider:** Approving Contract for Janitorial Services with Bay Area Maintenance, Inc.

Report: City Engineer Rick Mao gave the report recommending that the Council adopt a resolution authorizing the Mayor to execute an agreement with Bay Area Maintenance Incorporated for janitorial maintenance services, and introduced Garin Shepard, Bay Area Maintenance, Inc. representative.

Open to Public Comments.
Resident Dave Hatfield.
Closed to public.

Action: On motion to approve by Frossanna Vallerga, seconded by Joseph Silva, and carried, the Council adopted Resolution 2004-65 RESOLUTION APPROVING CONTRACT FOR JANITORIAL SERVICES WITH BAY AREA MAINTENANCE, INC. by the following vote:

Name	Voting		Present, Not Voting		Absent
	Aye	No	Abstain	Not Participating	
Ronald J. Maldonado	✓				
Philip J. Lum, Jr.					✓
Helen Fisicaro	✓				
Joseph Silva	✓				
Frossanna Vallerga	✓				
Voting Tally	4	0			

Mayor Maldonado called for a 5 minute break.

12. **Consider:** Resolution Adopting Rental Policies for Town-Owned Affordable Housing by Amending the Colma Municipal Code
Moved to next meeting.

13. **Study:** Alternative Locations and Design Concepts for Community Gateways and Signage

Staff was directed by Council to bring back more renderings.

14. **Study:** Community Center Rental Schedule and Fees

Report: Recreation Manager Brian Dossey gave the report and asked Council to provide guidance to the staff for the development of the Community Center Rental Schedule and Fees.

Open to Public Comments.

No Comments.

Closed to Public.

Action: No action taken. Study item only.

REPORTS:

Acting City Manager Diane McGrath asked the Council to determine a date for this year's Council Reorganization.

Mayor/City Council – No Reports.

COUNCIL CALENDARING

Council Chamber

September 8, 2004 ~ 6:00 p.m. 80th Anniversary Reception

September 8, 2004 ~ 7:30 p.m. Regular Council Meeting.

September 15, 2004 ~ 7:00 p.m. Special Council Meeting

November 22, 2004 ~ Council Reorganization, (time TBD).

Long Beach

September 16, 2004 League of California Cities Conference.

ADJOURNMENT

- The Regular Meeting was adjourned at 10:45 p.m.

Respectfully Submitted,

Anita Landis Thorsnes

Anita Landis Thorsnes

Deputy City Clerk

Approved by Council September 8, 2004